



Monday 15th June 2020

Dear Parents/Carers,

Following on from the letter you should have read this morning from our academy trust, I am writing to outline our plans for the further reopening of our school.

After reviewing our risk assessment, plans and most recent national/local statistics regarding covid-19, we are now able to open to Year 6, Year 1 and Reception, unfortunately, we are now unable to open up to nursery children. We are moving away from a part time model where pupils spend a week in school followed by a week at home. We are going to open for pupils in these year groups from a Monday to Thursday each week up until the end of term. School will be closed on a Friday (except for keyworker/vulnerable children) so that classrooms can have a deep clean at the end of each week (please note classrooms are cleaned daily and throughout the day as well). The start dates for each year group are below:

- Year 6 will return to school on Wednesday 17th June;
- Year 1 will return to school on Thursday 18th June;
- Reception will return to school on Monday 29th June.

This week Year 6 will attend on Wednesday 17th June, Thursday 18th June and Friday 19th June – Year 1 will attend on Thursday 18th June and Friday 19th June. From next week (22.06.20), these year groups will be in Mondays-Thursdays and this pattern will hopefully continue until the end of the term.

This plan is subject to change as we continually risk assess what is happening in school and in accordance with government guidance. We will confirm on a weekly basis if our plans for the week ahead will be able to take place.

I would also like to clarify the start and finish times for each Home Team as these will now change due to us operating with three year groups, plus keyworker/vulnerable children on site simultaneously. Reception children will find out their Home Team later this week. If you are sending your child back to school and do not know which Home Team they are in then please telephone the school office.

Home Team	Staff	Start Time	Finish Time
6A (all Y6 will now be in this bubble)	Mr Mckean Mrs Yates	9:00	3:00
1A	Miss Hayward Mrs Oomer	9:10	2:40
1B	Miss Worsley Mrs Parveen	9:20	2:50
RA	Mrs Nuttall Mrs Jammeh	9:30	2:20
RB	Mrs Vickers Mrs Hargreaves	9:40	2:30

This is for Monday-Thursday only.

We have introduced staggered entry and exit times to reduce the numbers of parents and pupils at any one point. Your child needs to arrive PROMPTLY as we have to avoid children mixing with other teams. Please do not arrive too early as we will only open the gates just before the start time. When you arrive in the morning, you will notice we are



ST JAMES
C.E. PRIMARY SCHOOL

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operating a one-way system around the school building. Please enter through the bottom gate on Hillside Avenue, do NOT enter through the gate on Brookland Avenue. Take your child onto the playground where the Home Team staff will be waiting for them. Please line up 2m apart. Parents can leave their child in the line with school staff and leave the playground by following the school path around the front of the building so that you can leave out of the top gate on Brookland Avenue. We appreciate your support with this; we are not putting this in place to inconvenience you, we need to adhere to social distancing guidelines at all times. This is to protect you. Staff will then take their Home Team into school.

At your child's allocated hometime, please arrive PROMPTLY. The Home Team staff will bring your child out onto the playground. Therefore, please arrive through the gate on Hillside Avenue and wait 2m apart from any other adults on the school playground – there are markings to help. Your child will be sent over to you. Once you have your child please leave the playground and again, follow the path around the school building until you leave the top gate on Brookland Avenue. Please adhere to social distancing and keep 2m apart at all times. This is to protect you and your child.

Children should be brought to school and collected by 1 adult; including Year 6 pupils. This is to ensure that our Year 6 children adhere to social distancing guidelines on their journey home. Only bring siblings with you if no one else can look after them. Children are NOT permitted to be dropped off at any earlier time slots to congregate and play on the playground. Children who deliberately do not follow social distancing guidelines will be refused entry to school.

Each Home Team will have no more than 15 pupils in it. Children are not allowed to bring anything to school with them except a coat, named water bottle and a lunch box/disposable bag if they have a packed lunch. At the moment school uniform is optional as we appreciate that some children may have grown out of uniform and it is hard to source. Also, where possible, children need to wear clean clothes each day.

If your child is currently in the keyworker/vulnerable group AND they are in Year 6, Year 1 or Reception, they can return to their year group Home Teams if you are able to provide care at home for them on a Friday and you can adhere to the start and finish times for the Home Team that they would go into. Please speak to a staff member at school if you want to discuss this further.

If you have children in more than one Home Team, we can accommodate start and finish times so that you are not waiting around after dropping off/picking up one child. Again, if this affects you then please telephone school so that we can plan this with you.

We are really looking forward to seeing you all soon!

Yours sincerely,

Mrs L Belfield
Principal