



**ST JAMES**  
C.E. PRIMARY SCHOOL

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**Principal:** Mrs Lisa Belfield

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19<sup>th</sup> October 2021

Dear Parents/Carers of children in Class 9,

Mrs Pandor needs to undergo a surgical procedure over the half term break. Mrs Pandor is well, please don't worry, but it does mean she will be absent from school for the next half term whilst she recovers. We have managed to secure the services of a supply teacher who is known within our Trust - Miss Casserly - to cover Class 9 for the rest of the next half term. She will be in school this week on Wednesday and Thursday to work alongside Mrs Pandor to create a smooth transition. We apologise for any inconvenience this change may cause, but I am sure you will all join me in wishing Mrs Pandor a speedy recovery.

Yours sincerely,

Mrs L Belfield  
Principal