



**ST JAMES**  
C.E. PRIMARY SCHOOL

DREAM • BELIEVE • LEARN • ACHIEVE

**Principal:** Lisa Belfield  
**Executive Principal:** Jill Pilling

**St James C.E Primary School**  
Hillside Avenue, Farnworth, Bolton, BL4 9QB

**Tel:** 01204 572587

**Email:** office@st-james-farnworth.bolton.sch.uk

**www.st-james-farnworth.bolton.sch.uk**

Tuesday 22<sup>nd</sup> September 2020

Dear Parents/Carers of children in **Class 5**,

This term we are running telephone consultations with parents instead of our usual Parents' Evening; which unfortunately we are not able to hold at the moment in its usual format. Phone consultations will begin next week and each teacher will have an allocated evening in which to make their phone calls to you.

You will be able to make a 5 minute phone appointment with your child's class teacher on their specified day between 3:30-6:00pm. Consultation times will be issued on a first come first served basis so please fill in the slip below and return to school before Friday 25<sup>th</sup> September.

**Mrs Parkinson will be running phone consultations on MONDAY 5<sup>TH</sup> OCTOBER 3:30-6:00PM**

The purpose of the phone consultation will be to discuss how your child has settled into their new class and next steps in learning. I'm afraid that teachers will not have time to discuss any concerns around the current Covid situation, please speak to myself via the school office if you wish to discuss those matters further.

When you have made your appointment, a time will be confirmed to you via a slip home. Please be mindful that when we try to ring you the numbers 01204 572587, 01204 793625, or no caller ID may come up on your phone display. If you miss your phone call from the teacher, please do not ring us back, the teacher will contact you again as soon as they have a space within their appointment schedule.

Please understand that this is all new to us and not how we would usually operate a parents' evening. We very much appreciate your support when we are trying out new things under the current circumstances.

Yours sincerely,

Mrs L Belfield  
Principal

.....✂.....

**CLASS 5 PARENT PHONE CONSULATION MONDAY 5<sup>TH</sup> OCTOBER 3:30-6:00PM**

Name of Child: .....

Please tick the appropriate box:

I would like a 5 minute appointment on **Monday 5<sup>th</sup> October** between the following times:

3:30-4:00pm	<input type="checkbox"/>	5:00-5:30pm	<input type="checkbox"/>
4:00-4:30pm	<input type="checkbox"/>	5:30-6:00pm	<input type="checkbox"/>
4:30-5:00pm	<input type="checkbox"/>		

Signed: ..... (parent/carer)

Contact phone number for the appointment: .....