



**ST JAMES**  
C.E. PRIMARY SCHOOL

DREAM • BELIEVE • LEARN • ACHIEVE

## ACCESSIBILITY POLICY AND PLAN

This Accessibility Policy and Plan are drawn up in compliance with current legislation and requirements as specified in Schedule 10, relating to Disability, of the Equality Act 2010. School Governors are accountable for ensuring the implementation, review and reporting on progress of the Accessibility Plan over a prescribed period.

At St. James CE Primary School, we are committed to working together to provide an inspirational and exciting learning environment where all children can develop an enthusiasm for life-long learning. We believe that children should feel happy, safe and valued so that they gain a respectful, caring attitude towards each other and the environment both locally and globally.

1) The St. James CE Primary School Accessibility Plan has been developed and drawn up based upon information supplied by the Local Authority, and consultations with pupils, parents, staff and governors of the school. Other, outside agencies and specialists have also been consulted. The document will be used to advise other school planning documents and policies and will be reported upon annually in respect of progress and outcomes. The intention is to provide a projected plan for a three-year period ahead of the next review date.

2) The Accessibility Plan is structured to complement and support the school's Equality Objectives and will similarly be published on the school website. We understand that the Local Authority will monitor the school's activity under the Equality Act 2010 (in particular Schedule 10 regarding Accessibility) and will advise upon the compliance with that duty.

3) St. James CE Primary School is committed to providing an environment that enables full curriculum access that values and includes all pupils, staff, parents and visitors regardless of their education, physical, sensory, social, spiritual, emotional and cultural needs. We are committed to taking positive action in the spirit of the Equality Act 2010 with regard to disability and to developing a culture of inclusion, support and awareness within the school.

4) The St. James CE Primary School Accessibility Plan shows how access is to be improved for disabled pupils, staff and visitors to the school within a given timeframe and anticipating the need to make reasonable adjustments to accommodate their needs where practicable. The Accessibility Plan contains relevant and timely actions to:-

- Increase access to the curriculum for pupils with a disability, expanding the **curriculum** as necessary to ensure that pupils with a disability are as, equally, prepared for life as are the able-bodied pupils; (If a school fails to do this they are in breach of their duties under the Equalities Act

2010); this covers teaching and learning and the wider curriculum of the school such as participation in after-school clubs, leisure and cultural activities or schools visits – it also covers the provision of specialist or **auxiliary aids and equipment**, which may assist these pupils in accessing the curriculum within a reasonable timeframe;

- Improve and maintain access to the **physical environment** of the school, adding specialist facilities as necessary – this covers improvements to the physical environment of the school and physical aids to access education within a reasonable timeframe;
- Improve the delivery of **written information** to pupils, staff, parents and visitors with disabilities; examples might include handouts, timetables, textbooks and information about the school and school events; the information should be made available in various preferred formats within a reasonable timeframe.

5) The St. James CE Primary School Accessibility Plan relates to the key aspects of physical environment, curriculum and written information.

6) Whole school training will recognise the need to continue raising awareness for staff and governors on equality issues with reference to the Equality Act 2010.

7) This Accessibility Plan should be read in conjunction with the following

St. James CE Primary School policies, strategies and documents:

- Asset Management Plan
- Behaviour Management Policy
- Curriculum Policy
- Critical Incidents Policy
- Equal Opportunities Policy
- Health & Safety Policy
- Equality Plan
- School Development Plan
- Special Educational Needs Policy

8) The Accessibility Plan for physical accessibility relates to the Access Audit of the School, which remains the responsibility of the governing body. It may not be feasible to undertake all of the works during the life of this accessibility plan and therefore some items will roll forward into subsequent plans. An accessibility audit will be completed by the school prior to the end of each period covering this plan in order to inform the development of a new Accessibility Plan for the ongoing period.

9) Equality Impact Assessments will be undertaken as and when school policies are reviewed. The terms of reference for all governors' committees will include the need to consider Equality and Diversity issues as required by the Equality Act 2010.

10) The Accessibility Plan will be published on the school website.

11) The Accessibility Plan will be monitored through the Governor Business and Premises and Curriculum Committees.

12) The school will work in partnership with the Local Authority in developing and implementing this Accessibility Plan.

13) The Accessibility Plan may be monitored by Ofsted during inspection processes in relation to Schedule 10 of the Equality Act 2010.

## St James CE Primary School Accessibility Plan 2018-2021

SHORT TERM	Targets, Objectives or Key tasks	Strategies	Timescales	Responsibilities/Lead	Success Criteria/Outcomes	Date completed
	To provide information for parents & staff with regard to the new SEN Code of Practice	JL to attend with Local Authority	Sept 2014	Head teacher	New policy & documentation in place Newly qualified EYFS Senco to meet with legislation	September
		SP to attend training to introduce an EYFS Senco	November 2014	Head teacher		5th, 6th, 13th, 14th, November
		Publish SEND offer on school website	Sept 2014	Head teacher & Mrs. Latham		SEND offer published
		Offer training to all staff & Governors through JL & introduce new SEND documentation	Sept 2014	Head teacher & Mrs. Latham		1 <sup>st</sup> September inset; Sept Governors
		Provide workshops for parents with LA officer	Oct 2014	Mrs. Latham		23 <sup>rd</sup> Oct
	To open a provision for two year olds	With the support of LA officers and Government funding for two year olds build a room and an out door environment that is suitable for all two year old pupils and aids access to early, good quality childcare for disadvantaged two year olds.	Gradually introduce two year olds to the 'Little Saints' Room over the Autumn Term 2014 to a capacity of 16 morning & 16 afternoon pupils. Spring term 2015 increase the capacity to 20 morning pupils and 20 afternoon pupils	Mrs. Leighton; Mrs. Nuttall; Governors & Local Authority	Two-year-old setting built with accessibility for all.  Setting successfully registered with Ofsted  Families engaging well with provision provided	Ofsted accredited 29 <sup>th</sup> Sept

	To improve provision for and increase staff knowledge and skills in working with growing EAL community – parents and children	<p>Appoint and provides training for EAL lead</p> <p>Continue to build links with ACIS &amp; School through EAL lead</p> <p>Continue to purchase relevant curriculum materials</p> <p>Availability of written material in alternative formats when specifically requested.</p>	<p>Sept 14</p> <p>Autumn term 2014</p> <p>Sept 2014</p> <p>Autumn term</p>	<p>Head teacher</p> <p>Head teacher, Mrs. Rushmore, Office staff &amp; DHTs</p> <p>Head teacher, Mrs. Rushmore</p> <p>Head teacher, Mrs. Rushmore, Office staff &amp; DHTs with support from ACIS</p>	All school information available for all who request it.	
	To apply for funding for new Nurture Room	Submit application for Awards for all Bid	December 2014	Head teacher & Learning Mentors	Improved provision for our most vulnerable pupils offering good-modelled behaviour.	
	Improve security around school through additional fencing	With support from LA provide new fencing for school so that the grounds are safer	October 2014	Head teacher, governors, LA	Cleaner play areas free from needles; reduced vandalism; pupils safe when on junior playground reduced contact with public access; fewer resources used to repair roof	Completed 3 <sup>rd</sup> November
	Audit of pupil needs and staff training to meet those needs.	<p>Review the specific needs for pupils living with a disability, in terms of basic daily living skills, relationships and future aspirations.</p> <p>Certain teachers &amp; TAs to attend training on Lego therapy, autism, epilepsy &amp; dyslexia friendly schools</p>	<p>October 2014</p> <p>12<sup>th</sup> Nov, 19<sup>th</sup> Nov, 26<sup>th</sup> Nov, 1<sup>st</sup> Dec 2014</p>	Head teacher & Mrs. Latham	<p>Improved provision for pupils with specific need &amp; recently statemented pupils.</p> <p>Raised whole staff awareness.</p>	Audit completed October & training booked
	Refresh medicines training and knowledge	Write & adopt new medicines policy	<p>October 2014</p> <p>November 3<sup>rd</sup> Inset</p>	<p>Head teacher, school first aiders, governors &amp; school nurse</p> <p>Head teacher &amp; school nurse</p>	Staff knowledge updated so that all pupils have better access to the curriculum	Policy adopted 23 <sup>rd</sup> October

		Asthma & anaphylaxis training for all teaching and TA staff  Asthma & anaphylaxis training for all office, caretaking, kitchen & lunchtime staff	December 2014	Head teacher & school nurse		3 <sup>rd</sup> Nov inset training complete
MEDIUM TERM	Make available school brochures, school newsletters and other information for parents in alternative formats when specifically requested.	Get advice on alternative formats and use of IT software to produce customised materials.	Summer term 2015	Head teacher	All school information available for all who request it.	
	Introduction of pupil audits for accessibility	To build on development of pupils as inspectors of our school – school council to work with Mrs Leighton, Mrs Latham & Mr McKean to carry out audits & learning walks around school	Summer term 2015	Mrs Leighton, Mrs Latham & Mr McKean	Pupils better involved in looking at the needs for all adults & pupils. Greater awareness of disability.	
	Re-location of accessibility toilet to main entrance	Accessibility toilet re-located to improve access for adults, visitors & pupils	Summer holidays 2015	Head teacher, governors, LA	Improved accessibility for all at family assemblies & school shows. Improved safety for children during school day. Improved access to the toilet for wheelchair users.	Initial discussions held with LA Sept 2014
LONG TERM	Increase accessibility around school site	Reduction in angle of some of the ramps around school leading from the junior playground Widening of school pathways so it is easier to pass pedestrians with prams etc.	Summer 2016	Head teacher & Governors	Improved access for all. Improved traffic flow	

	Upgrading school doors	Look to replacing school doors on a rolling programme so they can be opened at 180 degrees making the pathways clearer	Spring 2017	Head teacher & Governors	Improved access for all. Improved traffic flow	
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**Prepared by:** Lisa Belfield (Principal)

**Reviewed:** September 2021

**Next Review Date:** September 2022